



W2/1099 for Tax Year 2019 – sponsored by Harris School Solutions

QSS/OASIS Customer Education

Summary

The W2/1099 for Tax Year 2019 seminar will present the information required for W2 and 1099 reporting for tax year 2019:

- Producing W2 & 1099 forms and electronic submission files
- Reviewing tax year 2019 changes in W2 & 1099 reporting requirements
- Maintaining W2 program options and W2 & 1099 control files
- Preparing employee pay history records for W2 reporting
- Updating employee W2 data from APY payment transactions
- Analyzing vendor payments for 1099 inclusion or exclusion
- Extracting and merging all employee W2-related information
- Extracting, merging, and filtering vendor transactions for 1099 reporting
- Managing manual updates to employee W2 data and 1099 vendor data

When and Where

- **Tuesday, December 3, 2019** from 9:00am to 4:00pm (Pacific). Presenter: Don Hemwall.
 - Morning (9:00am-12:30pm) - W2 Reporting; Afternoon (1:30pm-4:00pm) - 1099 Reporting
- **Sacramento County Office of Education, David P. Meaney Education Center (Room C), 10474 Mather Blvd, Mather, CA 95655.**
- Contact Greg Jenkins at gjenkins@scoe.net or 916-228-2343 with questions about the Sacramento, CA area.

Intended Audience

Accounts Payable staff; Payroll staff; Chief Business Officials; Technical Support staff; other staff involved in the preparation and production of W2's and 1099's for tax year 2018.

Cost

- **\$250** per participant

Registration and Payment

- Complete the registration form online at:
<https://forms.monday.com/forms/e94dd87e082d3502944f822d2a98e50b>
by the deadline (**Friday, November 29, 2019**)
Registrations accepted on a first-come, first served basis. Last-minute substitutions permitted.
No refunds made for cancellations.
- Refer to the enclosed Registration form for payment instructions.
 - **Email** a Purchase Order made out to Harris School Solutions, 2011 Renaissance Blvd, Suite 100, King of Prussia, PA 19406) to HSSPSTeam@HarrisComputer.com ***OR*** mail **one** check (payable to **Harris School Solutions**) to **Harris School Solutions, PO Box 74008484, Chicago, IL, 60674-8484.**
 - **Before mailing, write the name and date of the seminar on your check, and upload with your registration or e-mail scanned images of the check to: HSSPSTeam@HarrisComputer.com.**

For more information

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